



FINANCIAL PLANNING STANDARDS BOARD

Please retain a copy of this form for your own records

CONTINUOUS PROFESSIONAL DEVELOPMENT ACTIVITY DURING THE YEAR ENDED 31ST DECEMBER 2016

Every CERTIFIED FINANCIAL PLANNER™ professional is required to fully complete this form and return to FPSB Ireland on or before 31st January 2017.

All CFP® professionals are required to complete at least 30 CPD hours between 1st January 2016 and 31st December 2016 – 15 Formal hours (a minimum 5 of which must be approved by FPSB Ireland) plus 15 informal hours (reading of Financial Planning based articles, publications etc.)

Total Hours CPD completed for 2016 _____

DECLARATION:

I confirm that all meetings, courses, seminars in which I participated as part of my CPD obligations conformed to FPSB Ireland Ltd criteria in relation to formal CPD as follows:

:Please tick

- Courses have been pre-approved and presenters had qualifications and / or knowledge and experience appropriate to the topic(s) being presented []
• Each presentation was conducted in an appropriate location (i.e. proper conference / business / in-house facility, or pre-approved online courses) []
• Each presentation was at least a half hour in duration []
• The material or content of each presentation was directly relevant to the giving of financial planning []
• I have completed a minimum of 15 informal CPD hours during 2016 []
• I have included a copy of my QFA CPD Annual Return for 2016 []

Name (block capitals): _____ FPSB Certificate No. _____

Company Name & Address: _____

I DECLARE THAT ALL OF THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE, AND IF REQUESTED I WILL PRODUCE MY PERSONAL RECORDS AS VERIFICATION OF THIS

Signature: _____ Date: _____