



FINANCIAL PLANNING STANDARDS BOARD

Please retain a copy of this form for your own records

**CONTINUOUS PROFESSIONAL DEVELOPMENT ACTIVITY DURING THE YEAR ENDED
31ST DECEMBER 2019**

Every CERTIFIED FINANCIAL PLANNER™ professional is required to fully complete this form and **return to FPSB Ireland on or before 31st January 2020.**

All CFP® professionals are required to complete a **minimum of 5 (FPSB Irl) approved CPD hours & 15 informal hours between 1st January 2019 and 31st December 2019**

Formal Hours Completed	_____	(minimum 5 hours)
Informal Hours Completed	_____	(minimum 15 hours)

DECLARATION:

I _____ (print name) confirm that all meetings, courses, seminars in which I participated as part of my CPD obligations conformed to FPSB Ireland Ltd criteria in relation to formal CPD as follows:

Please tick

- Courses have been pre-approved and presenters had qualifications and / or knowledge and experience appropriate to the topic(s) being presented
- Each presentation was conducted in an appropriate location (i.e. proper conference / business / in-house facility, or pre-approved online courses)
- Each presentation was at least a half hour in duration
- Each presentation content was directly relevant to the provision of financial planning
- I have completed a minimum of 15 informal CPD hours during 2019

Full Name (block capitals): _____ FPSB Cert No. _____

Company Name & Address: _____

I DECLARE THAT ALL OF THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE, AND IF REQUESTED I WILL PRODUCE MY PERSONAL RECORDS AS VERIFICATION OF THIS.

Signature: _____ Date: _____